

# AUTHORIZATION FOR ACCOUNT USE AT HENRY COUNTY SUPPLY INC.

## FORM

To authorize a merchant to submit purchases by an individual or an entity other than the Account Holder.

### PRIMARY ACCOUNT HOLDER INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Type of Account: \_\_\_\_ credit card \_\_\_\_ business credit card \_\_\_\_ in house charge account

### AUTHORIZED USER

I authorize the individual/entity listed below to use my \_\_\_\_ credit card \_\_\_\_ business credit card \_\_\_\_ in house charge.

Invoices can be in the Account Holder or Authorized User name.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

I understand and agree that the individual(s)/entity named above is authorized to use my account. I agree to pay all transactions under the terms and conditions of Henry County Supply, Inc.

\_\_\_\_\_  
Signature of Account Holder

\_\_\_\_\_  
Date

NOTE: If an authorized user is no longer authorized to place charges, the Account Holder must contact Henry County Supply to remove the authorization.

Please complete a form for each designated authorized user.